

Minnesota Ballpark Authority Meeting Minutes – October 20, 2006

Chair Steve Cramer called the meeting of the Minnesota Ballpark Authority for Friday October 20, 2006 to order at 1:00 p.m. The roll was taken, and Commissioners Vekich, Wade, Campbell, and Sykora were present. Kathleen Lamb, legal counsel was also present.

Commissioner Vekich moved to adopt agenda, seconded by Commissioner Sykora. The motion was approved unanimously – 5 YEAS, 0 NAYS.

APPROVED

Commissioner Wade moved approval of the minutes of the September 15, 2006 meeting, seconded by Commissioner Vekich. The motion was approved unanimously – 5 YEAS, 0 NAYS.

APPROVED

PUBLIC COMMENT

There was no one present to give Public Comment.

CHAIR'S REPORT

Chair Cramer welcomed Commissioner Barb Sykora to the Minnesota Ballpark Authority Board of Commissioners as a duly sworn in member.

ACTION ITEMS

06-MBA-18 Commendation for Howard Orenstein

Commissioner Vekich moved approval of the following resolution(s):

WHEREAS, the 2006 ballpark legislation created the Minnesota Ballpark Authority; and

WHEREAS, the legislation directed the Authority to proceed “with due speed in all of its official organizing activities”; and

WHEREAS, the Authority received outside assistance in carrying out this important work; and

WHEREAS, Mr. Howard Orenstein and the office of the Hennepin County Attorney served as the interim legal counsel for the Minnesota Ballpark Authority from its inception through its September meeting in 2006; and

WHEREAS, Mr. Orenstein and the office of the Hennepin County Attorney provided legal counsel on important MBA items such as election of its Board, development of the Authority by-laws, search and selection of its Executive Director, and assisted in developing the RFP for the Authority General Counsel search;

NOW THEREFORE BE IT RESOLVED, that the Minnesota Ballpark Authority wishes to extend its utmost appreciation to Mr. Orenstein and the office of the Hennepin County Attorney for their dedication and hard work to the Authority and wishes them well in their continued service to Hennepin County.

06-MBA-19 Commendation for Alanna Tyler

WHEREAS, the 2006 ballpark legislation created the Minnesota Ballpark Authority; and

WHEREAS, the legislation directed the Authority to proceed “with due speed in all of its official organizing activities”; and

WHEREAS, the Authority received outside assistance in carrying out this initial work; and

WHEREAS, Ms. Alanna Tyler served as the interim Administrative Assistant to the Minnesota Ballpark Authority from its inception through its September meeting in 2006; and

WHEREAS, Ms. Tyler’s day to day organization and assistance with Ballpark Authority business has been an integral part of getting the organization up and running;

NOW THEREFORE BE IT RESOLVED, that the Minnesota Ballpark Authority wishes to express its sincere appreciation to Ms. Tyler for her service to the Authority and wishes her well in her continued work with Hennepin County.

06-MBA-20 Commendation for Yolanda McCrary

WHEREAS, the 2006 ballpark legislation created the Minnesota Ballpark Authority; and

WHEREAS, the legislation directed the Authority to proceed “with due speed in all of its official organizing activities”; and

WHEREAS, the Authority received outside assistance in carrying out this work; and

WHEREAS, Ms. Yolanda McCrary served as the interim Clerk to the Minnesota Ballpark Authority Board from its inception through its September meeting in 2006; and

WHEREAS, Ms. McCrary’s role in taking meeting minutes for the public record and other work in preparing for and staffing Board meetings has been an integral part of the business of the Authority;

NOW THEREFORE BE IT RESOLVED, that the Minnesota Ballpark Authority wishes to express its sincere appreciation to Ms. McCrary for her hard work and dedication to the organization and wishes her well in her continued work with Hennepin County.

Commissioners Campbell and Sykora seconded the motion. The resolution was approved unanimously – 5 YEAS, 0 NAYS.

APPROVED

EXECUTIVE DIRECTOR'S REPORT

Dan Kenney provided the following updates:

- He introduced new staff to the Board/Public: Administrative Manager, Susie Helget, and Administrative Assistant, De'Vonna Pittman. He also reported that staff is now working out of the same office space and a general phone number for the MBA has been established: 612-543-7275.
- He is working with Rick Johnson of Hennepin County on a design approval schedule with the County and the City of Minneapolis.
- As a follow-up to last month's report on a public input process on the design, it was announced the Community meeting was being held on October 23, 2006 at the Central Library.
- Work on the EIS continues with studies on traffic, parking, air quality, noise, etc.
- He and Ballpark Authority Attorney, Kathleen Lamb will be meeting with the County Attorney's office and internal staff/outside counsel to discuss development, use agreement and grants.
- Reported on a visit to San Diego with Chamber of Commerce group, which provided an opportunity to tour Petco Park and meet with the City's Ballpark Administrator and project's lead attorney.
- Susan Helget, Administrative Manager gave a brief report of the operations of the Minnesota Ballpark Authority project staff and temporary office space. The MBA is currently housed in Hennepin County's Health Services Building. The MBA's long term office space will be located at the Minneapolis Grain Exchange, with a tentative move in date of December 18, 2006.
- Dan Kenney also introduced the new Project Manager, Ed Hunter. Ed worked on the development of Safeco Field in Seattle, and was the project manager on the Hiawatha Light Rail project. Ed provided updates on design and plan layouts, and his coordination activities with the City of Minneapolis.

06-MBA-21 To adopt a Code of Conduct for the members and employees of the Ballpark Authority

Commissioner Vekich moved approval of the following resolution:

Background:

Minnesota Ballpark Authority Resolution 06-12 directed the executive director to propose standards of conduct for promulgation by the Authority based on state statutes involving conflicts of interest, receipt of gifts, interest in contracts and other such matters as the executive director deems appropriate.

BE IT RESOLVED, that the Minnesota Ballpark Authority adopt the attached Code of Conduct for members of the Authority and its employees.

Commissioner Campbell seconded the motion. The resolution was approved unanimously – 5 YEAS, 0 NAYS.

APPROVED

DISCUSSION ITEMS:

Overview of Women and Minority Businesses: Hiring goals and objectives in the Ballpark Legislation:

- Kathleen Lamb, Legal Counsel for the Minnesota Ballpark Authority discussed statutory requirements for Minority businesses and Women contracting goals.

Examples of participation goal process in recent public projects:

- Mike Christiansen of the City of Minneapolis distributed handouts: “An Emerging Delivery System in Construction Careers”.
- Midtown Exchange Workforce Plan Exhibit: Highlighted Subcontractors/Specialties.

Presentation from the Metropolitan Economic Development Association (MEDA):

- Yvonne Chung-Ho explained the role of the general contractor in working with minority businesses.
- Distributed handouts: “Construction Partnering Program”.

FINANCE REPORT:

2006 Expenditures handout for period ending 9/30/06 was distributed:

- Total Expenditures for *Current Month* – Actual and Encumbered are \$18, 533.16
- *Year to Date* Actual and Encumbered – \$19, 013.36

Next Meeting is scheduled to be held on November 17, 2006

There being no further business, Commissioner Wade moved to adjourn. Commissioner Vekich seconded the motion and approved unanimously – 5 YEAS, 0 NAYS. The meeting of the Minnesota Ballpark Authority for October 20, 2006 was declared adjourned at 2:15 p.m.