



### **Minnesota Ballpark Authority Meeting Minutes – November 19, 2010**

Chair Steve Cramer called the meeting of the Minnesota Ballpark Authority for November 19, 2010 to order at 1:00 p.m. The roll was taken. Commissioners Barb Sykora, Michael Vekich, Joan Campbell and John Wade were present. Kathleen Lamb, Legal Counsel, was also present.

Commissioner Wade moved approval of the agenda, seconded by Commissioner Campbell and approved unanimously – 5 YEAS, 0 NAYS.

**APPROVED**

Commissioner Campbell moved approval of the August 20, 2010 meeting minutes, seconded by Commissioner Wade and approved unanimously – 5 YEAS, 0 NAYS.

**APPROVED**

#### **CHAIR REPORT**

- Chair Cramer said that he recently met with the Twins to discuss improvements and enhancements that they will be making to Target Field this winter. He thanked Matt Hoy for being at the meeting today to discuss these improvements with the Board.

#### **EXECUTIVE DIRECTOR REPORT**

- Executive Director Kenney stated that the MBA is working with the Twins on finalizing agreements for the ballpark improvements. Work continues on finalizing various easement agreements with adjoining property owners, and assisting with the Interchange Project and expanded plaza near the ballpark's left field entrance, to coincide with the planned start of Central Corridor's LRT operations in 2014.

#### **ACTION ITEMS**

##### **11-19-10 Proposed Resolution 10-MBA-64**

##### **Purpose:**

To adopt a final 2011 MBA operating budget, including contract services, and adopt a Special Revenue Fund budget for the Twins Ballpark Capital Reserve Fund.

##### **Background:**

The proposed 2011 Minnesota Ballpark Authority operating and capital budget was presented to the MBA Board on August 20, 2010. The Board then authorized the Executive Director to submit the proposed 2011

MBA budget to Hennepin County for approval, as called for in the Grant Agreement between the Minnesota Ballpark Authority and Hennepin County. No changes or amendments to the proposed budget are being submitted.

The Hennepin County Board is scheduled to approve the proposed 2011 MBA operating and capital budget on December 14, 2010. The attached budget reflects those costs and includes continued budgeted amounts with vendors as outlined in Schedule B as attached.

The Lease Agreement between the Minnesota Ballpark Authority and Twins Ballpark, LLC provides that a capital reserve fund be established, upon completion of the ballpark, to account for future ballpark improvements. Annual contributions to the fund include rent from Twins Ballpark, LLC and a capital contribution from Hennepin County. The Twins Ballpark Capital Reserve Fund has been established and includes budgeted amounts for 2011.

**Action Requested:**

**BE IT RESOLVED** that the Minnesota Ballpark Authority Board hereby adopts a final operating budget of \$1,566,000, as incorporated herein and attached as Schedule A;

**BE IT FURTHER RESOLVED**, that budgeted contract services be approved as provided in Schedule B;

**BE IT FURTHER RESOLVED**, that the Minnesota Ballpark Authority Board hereby adopts a Special Revenue Fund budget for the Twins Ballpark Capital Reserve Fund, as incorporated herein and attached as Schedule C;

**APPROVED**

**DISCUSSION ITEMS**

**A. Target Field Operations– Matt Hoy, Vice President, Twins Ballpark Operations**

Mr. Hoy stated that approximately 3.4 million fans attended the games at Target Field this past season. Concession numbers were very strong for food and beverages and Delaware North will continue with a focus on local foods and more Minnesota products next season. Use of public transit options have exceeded the Twins expectations with nearly 25% of fans coming to the games using some type of mass transit option. Construction of the second Tradition Wall is underway on the plaza and an additional sculpture will be added before Opening Day 2011. Some changes to the buffet in the Legends Club will take place next year along with additional portable food and beverage carts in the ballpark and on the Roof Deck.

**Gary Glawe, Director, Ballpark Systems**

Mr. Glawe gave an update on the Facilities 360 software program that the Twins use for security and work order issues. He stated that winterization of Target Field has taken place and certain areas of the ballpark are now closed off. Tours will continue through Christmas, and there are over 300 holiday events taking place at Target Field this season.

**Dave Horsman, Senior Director, Ballpark Operations**

Mr. Horsman spoke about the security/incidents operation side of the Facilities 360 program. All incidents are logged in, reports are filed and Minneapolis Police are called in when necessary. A tie in with maintenance occurs when, during a game if an issue comes up such as a loose stadium chair or a loose sign, a work order is issued and the problem is dealt with right away. Mr. Horsman spoke to the waste management/sustainability of Target Field. Target Field recycled or composted 2,142 tons of stadium waste. 65.5% of waste was diverted and the rest incinerated for steam for energy purposes.

**B. Hennepin County Interchange Project – Ed Hunter, Project Manager**

Mr. Hunter gave an update on the Interchange Project. The project is on schedule with an Environmental Assessment now underway. An Open House is scheduled for December 7, 2010 with a brief presentation and public comment period.

**C. MBA Financial Report – Brenda Juneau, MBA Finance Coordinator**

Ms. Juneau reported for the period ending October 31, 2010. The General Operating Fund is below budget and will remain that way until the end of the year. The change in the Twins Ballpark Reserve Fund is due to the Twins 2010 rent payment.

**Next meeting: February 18, 2011 Target Field Tour Theatre**

*There being no further business, Chair Cramer moved to adjourn. The motion was approved unanimously -5 YEAS, 0 NAYS. The meeting of the Minnesota Ballpark Authority for November 19, 2010, was adjourned at 2:20P.M.*