



Minnesota Ballpark Authority Board Meeting Minutes – October 13, 2022

Chair Margaret Anderson Kelliher called the board meeting of the Minnesota Ballpark Authority for October 13, 2022, to order at 9:02 a.m. The roll was taken. Commissioners David Ybarra and Jim Campbell were present. Commissioner Tony Sanneh was absent.

Commissioner Jim Campbell moved approval of the agenda, seconded by Commissioner David Ybarra, and approved unanimously – 3 YEAS, 0 NAYS.

APPROVED

Commissioner David Ybarra moved approval of the July 21, 2022, meeting minutes seconded by Commissioner Jim Campbell and approved unanimously – 3 YEAS, 0 NAYS

APPROVED

Public Comment Period – no public comment.

Chair's Report – no report.

Executive Director's Report – Executive Director Kenney reported that he and representatives from the Twins will be meeting with MNDOT to discuss plans for improvements to the elevated walkway from Ramp A to the ballpark and updating freeway lighting under the ballpark plaza.

Gary Glawe, Twins Senior Director of Facilities, reported that Target Field achieved LEED Platinum Certification for Operations and Maintenance. Target Field is the first major league ballpark under the new rating system to achieve all five levels of LEED certification. Major League Baseball also awarded Target Field the Go Green Award for the 2021 season.

ACTION ITEMS

10-13-22 Proposed Resolution 22-MBA-186

Purpose:

To authorize the Executive Director to proceed with publication of the Minnesota Ballpark Authority 2021 Annual Financial Report, upon completion of the MBA Audit Exit meeting.

Background:

The State Auditor's Office is completing their review of financial statements of the Minnesota Ballpark Authority for the period ended December 31, 2021. When the State Auditor's Opinion Letter is submitted, the MBA Audit Committee will participate in an Audit Exit Meeting. After the Exit meeting, the MBA Executive Director may proceed with publication of the Annual Financial Report with authorization from the MBA Board.

Action Requested:

BE IT RESOLVED that the Minnesota Ballpark Authority Board authorizes the Executive Director to proceed with publication of the Annual Financial Report upon completion of the MBA Audit Exit meeting.

APPROVED

10-13-22 2023 Budget Resolution 22-MBA-187

Purpose:

To adopt a 2023 MBA General Fund operating budget and Special Revenue Fund budget for the Minnesota Ballpark Authority.

Background:

The MBA Board reviewed the proposed 2023 General Fund operating budget of \$660,000 at the July 21 meeting. The Board then authorized the Executive Director to submit the proposed 2023 MBA budget to Hennepin County for approval, as called for in the Grant Agreement between the Minnesota Ballpark Authority and Hennepin County. The Hennepin County Board of Commissioners reviewed the proposed budget at their September 27, 2022, board meeting and are scheduled to adopt a final budget on December 15, 2022.

No changes or amendments to the proposed MBA General Fund budget are being submitted at this time. The MBA is requesting a grant from Hennepin County Sales Tax

in the amount of \$660,000, as part of the General Fund operating budget for 2023. The General Fund budget for 2023 is shown in Schedule A, as attached.

Per the Lease Agreement between the Minnesota Ballpark Authority and Twins Ballpark, LLC, a capital reserve fund was established, upon completion of the ballpark, to account for future ballpark improvements. Annual contributions to the Twins Ballpark Capital Reserve Fund include rent from Twins Ballpark, LLC and a capital contribution from Hennepin County. Contributions from the County are provided annually in the amount of \$1,100,000, indexed for inflation. The annual calculated capital contribution from Hennepin County for 2023 is \$1,504,207, and annual rent from the Twins, indexed for inflation, is calculated at \$1,120,477. A Ballpark Capital Reserve Fund budget for 2023 of \$2,774,000 is hereby recommended and shown in Schedule B as attached.

Action Requested:

BE IT RESOLVED that the Minnesota Ballpark Authority Board hereby adopts a final 2023 General Fund Operating budget of \$660,000, including 2.8 Full-Time Equivalents, as incorporated herein and attached as Schedule A, pending final approval by the Hennepin County Board on December 15, 2022; and

BE IT FURTHER RESOLVED that the Minnesota Ballpark Authority Board hereby adopts a 2023 Special Revenue Fund budget of \$2,774,000, for the Ballpark Capital Reserve Fund, as incorporated herein and attached as Schedule B.

APPROVED

SCHEDULE A
2023 ADOPTED OPERATING BUDGET
GENERAL FUND

The General Fund provides for day-to-day operations of the MBA.

Budget Summary - Fund 82

	2021 Actual	2022 Budget	2023 Budget
Beginning Fund Balance	\$ 1,100,204	\$ 1,099,098	\$ 1,099,098
Revenues:			
<i>County Grant</i>	620,000	668,000	660,000
<i>Local Grant</i>	494	-	-
<i>Interest Revenue</i>	(5,646)	-	-
<i>Other</i>	163	-	-
Total Revenue	\$ 615,011	\$ 668,000	\$ 660,000
Expenditures:			
<i>Personal Services</i>	436,055	451,300	466,900
<i>Commodities</i>	428	1,000	500
<i>Contracted Services</i>	137,205	161,800	143,100
<i>Other</i>	42,429	53,900	49,500
Total Expenses	\$ 616,117	\$ 668,000	\$ 660,000
Ending Fund Balance	<u>\$ 1,099,098</u>	<u>\$ 1,099,098</u>	<u>\$ 1,099,098</u>
Budgeted Positions (Full-Time Equivalents)	2.8	2.8	2.8

SCHEDULE B
2023 ADOPTED BUDGET
BALLPARK CAPITAL RESERVE FUND

A Special Revenue Fund accounts for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. The Ballpark Capital Reserve Fund is a Special Revenue Fund established as required in the Ballpark Lease Agreement By and Between the Minnesota Ballpark Authority and Twins Ballpark, LLC. Revenue sources for this fund include rent from Twins Ballpark, LLC, capital contributions from Hennepin County and interest earned on investments. Expenditures from the fund are restricted to capital improvements of the ballpark.

Budget Summary - Fund 83

	2021 Actual	2022 Budget	2023 Budget
Beginning Fund Balance	\$ 18,181,327	\$ 15,437,439	\$ 5,644,942
Revenues:			
<i>Annual Rent</i>	1,013,832	1,052,000	1,120,000
<i>Hennepin County Contribution</i>	1,308,693	1,379,000	1,504,000
<i>Investment earnings</i>	(108,910)	150,000	150,000
Total Revenue	\$ 2,213,615	\$ 2,581,000	\$ 2,774,000
Expenditures:			
<i>Capital Outlay</i>	4,957,503	-	-
<i>Future Capital Projects</i>	-	2,581,000	2,774,000
Total Expenses	\$ 4,957,503	\$ 2,581,000	\$ 2,774,000
<i>Capital Outlay Projects - Budgeted</i>			
<i>Use of Fund Balance</i>			
Control Room/Scoreboards	-	2,642,497 ¹	-
Video Displays	-	7,150,000	-
Total Use of Fund Balance	\$ -	\$ 9,792,497	\$ -
Ending Fund Balance	\$ 15,437,439	\$ 5,644,942	\$ 8,418,942

¹ \$7.6M approved in 2021 of which \$4,957,503 expended

10-13-22 Proposed Resolution 22-MBA-188

Purpose:

To set the 2023 Minnesota Ballpark Authority board meeting schedule.

Background:

The Minnesota Open Meeting Law anticipates that public bodies will set regular meetings. In August of 2006, the MBA passed a resolution establishing regular monthly board meetings. In June of 2010, upon completion of ballpark construction and the opening of Target Field, the MBA changed the board meeting schedule from monthly to quarterly meetings.

Action Requested:

BE IT RESOLVED that the Minnesota Ballpark Authority 2023 quarterly board meetings will be held on Thursday, January 12th, Thursday, April 13th, Thursday, July 13th, and Thursday, October 12th. All meetings will begin at 9:00 a.m. at Target Field. Staff is directed to post the new schedule on the website and to post notification by such other means as they determine necessary and appropriate.

APPROVED

DISCUSSION ITEMS

Target Field Operations Update – Matt Hoy, Senior VP, Operations, Minnesota Twins. Matt Hoy reported that 1.8 million tickets were sold for the 2022 season. The ballpark is in the process of being shut down for the winter. Delaware North is cleaning up the concession areas and the changeout of seats in the Champions Club has been completed. The junipers in the Batter’s Eye wall will be removed for the winter. The scoreboard project is to begin in the next few weeks and will be finished by March 1, 2023. The Control Room project is finished with the exception of a few doors not installed yet because of supply issues. The outfield turf will be replaced this off season along with video replacements and interior televisions. The market by section 126 was a success. The team is exploring converting a concession stand on the first base side of the ballpark to create a second market space.

Financial Report – Brenda Juneau, MBA Finance Coordinator. Ms. Juneau reported on the financials for the period ending September 30, 2022. The General Fund spending

is lower than previous years due to fewer contracted services. The Capital Reserve Project fund shows approximately \$6 million has been spent on the scoreboard project so far. The MBA State Audit is in progress and should be complete by the end of next month.

There being no further business, Chair Margaret Anderson Kelliher moved to adjourn. The motion was approved unanimously 3 YEAS 0 NAYS. The board meeting of the Minnesota Ballpark Authority for October 13, 2022 was adjourned at 9:33 a.m.

Next meeting: January 12, 2023